



APPLICATION FOR INTERNATIONAL STUDENT ENROLMENT

PRINT IN BLOCK CAPITALS ONLY

STUDENT DETAILS					
SURNAME:		GIVEN NAME:		MIDDLE NAME:	
DATE OF BIRTH: (Please attach a copy of birth certificate)			GENDER: MALE / FEMALE		
COUNTRY OF BIRTH:			CITIZENSHIP:		
ACADEMIC YEAR OF ENTRY:			YEAR LEVEL:		
DATE OF ENTRY:					
PASSPORT NUMBER:			VISA CLASSIFICATION:		
MAIN LANGUAGE SPOKEN AT HOME:			2 ND LANGUAGE SPOKEN:		
HOW WOULD YOU DESCRIBE YOUR ENGLISH?:					
LISTENING?:			SPEAKING?:		
IF YOU HAVE TAKEN AN IELTS OR TOEFL TEST PLEASE ATTACH PLEASE ATTACH A COPY OF RESULTS.					
HAVE YOU EVER APPLIED FOR ENTRY INTO AN AUSTRALIAN SCHOOL BEFORE?					
DO YOU INTEND TO STUDY A COURSE AFTER YOU FINISH YOUR COURSE AT EMMANUEL ANGLICAN COLLEGE?					
FAMILY DATA					
FATHER/GUARDIAN			MOTHER/GUARDIAN		
FAMILY NAME: Lives with child <input type="checkbox"/>			FAMILY NAME: Lives with child <input type="checkbox"/>		
GIVEN NAME:			GIVEN NAME:		
POSTAL GREETING: Mr Other:			POSTAL GREETING: Mrs, Miss, Ms, Other		
HOME PH:	<input type="checkbox"/> Silent	BUS PH:	HOME PH:	<input type="checkbox"/> Silent	BUS PH:
MOB. PH:		FAX:	MOB. PH:		FAX:
EMAIL:			EMAIL:		
OCCUPATION:			OCCUPATION:		
WORK PLACE:			WORK PLACE:		
RELIGIOUS DENOMINATION:			RELIGIOUS DENOMINATION:		
STATUS: Deceased/De Facto/ Divorced/Married/Separated/ Sole Parent/Step Father			STATUS: Deceased/De Facto/ Divorced/Married/Separated/ Sole Parent/Step Mother		
COUNTRY OF BIRTH:			COUNTRY OF BIRTH:		
ADDRESS 1: RESIDENTIAL			ADDRESS 1: RESIDENTIAL		
ADDRESS 2: POSTAL (If Different From Residential)					
OFFICE USE ONLY			Student Code:		
Receipt No:		Amount: \$	Family Code:		
Date:			Date Enrolment Agreement sent:		Received:
Date Interviewed:			Privacy Act Form sent:		Received:
Comments:			Network Agreement sent:		Received:

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AUSTRALIA

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ABN 72 079 134 060

WEB: www.eac.nsw.edu.au
EMAIL: enquiries@eac.nsw.edu.au

CRICOS PROVIDER CODE: 02449F

RELIGIOUS DENOMINATION:

MINISTER/PRIEST & PARISH:

SACRAMENTS:

ACADEMIC PROGRESS

Strength in subject/skill

Weakness in subject/skill

Please attach copies of academic reports for the past two years and a reference from your previous Principal.

STUDENT MEDICAL DETAILS

Notification of any changes to these details should be made immediately to the College as this information affects a range of management and safety issues for your child.

MEDICAL CONDITIONS / ALLEGIES (eg asthma, skin conditions, diabetes, epilepsy, fits or blackouts, allergic conditions)

MEDICATION: If your child is currently required to take medication on a daily basis, please give details eg. Name, dosage, times to be taken, reason/condition, whether required to be kept with child at College etc. Any changes to this information needs to be notified to the College.

LAST IMMUNISATION DATE:

Combined Diphtheria Tetanus Toxoid Booster
LAST TETANUS DATE:

Measles

Polio

OTHER RELEVANT MEDICAL INFORMATION: eg: hearing/vision problems, physical/learning difficulties. Please provide copies of relevant reports. Parents must advise the College of any disability or impairment which currently affects the student or which might affect the student in the future. The College reserves its right to obtain further information regarding the student.

OTHER RELEVANT FAMILY INFORMATION: eg custody arrangements and concerns (Sensitive matters can be notified privately to the Principal or Registrar)

PARENT/GUARDIAN ACCIDENT CONSENT

In the event of any accident or illness, I give my consent to the obtaining of any medical assistance that my child may require. I undertake to pay any costs incurred in the treatment of my child.

Parent/Guardian

Signature:.....Date:.....

Note: If parents/guardians cannot be contacted and the student's condition is considered serious, then the student will be transported by ambulance to hospital.

CONDITIONS OF REGISTRATION AND ENROLMENT

The Enrolment Application must be accompanied by a non-refundable Enrolment Application Fee of \$250.00

I/we understand that I/we will be required to complete an Enrolment Agreement if the College offers a position.

I/We have read and accept the terms and conditions of the enrolment form (Refund and Cancellation Policy) and hereby apply to enrol at Emmanuel Anglican College.

I/We will notify Emmanuel Anglican College of any change of address/phone number while I am enrolled in the course.

I/we have through discussion with the College Principal and/or reading the documents provided understand the philosophy of the College toward the uniform and behavioural responsibilities of students. I will give my support to this direction and encourage a positive response in my children.

Father's Signature: _____ Date _____

Mother's Signature: _____ Date _____

Guardian's Signature: _____ Date _____

*This information may be provided to Commonwealth and State agencies and the Fund Manager of the Assurance Fund.

ADDITIONAL ENROLMENT INFORMATION FOR INTERNATIONAL STUDENTS

Students making application for enrolment are required to complete the International Student Enrolment Application and submit the application, including all relevant documentation and any fees that are payable.

Any offer of enrolment is contingent on the student demonstrating the appropriate level of English Language proficiency, a sound academic history and an excellent record of participation, attendance and behaviour. Imagine Education is Emmanuel Anglican College partner in providing English Language teaching should pre-placement language enrichment be required.

The College will only issue a formal offer and Confirmation of Enrolment (CoE) on successful completion of all steps of the application process.

Students enrolled at Emmanuel Anglican College have access to the New South Wales Board of Studies, Teaching and Education Standards (BOSTES) accredited curriculum. Students who meet all the BOSTES and school based requirements will be eligible for the Record of School Achievement and if they complete studies through to the end of Year 12 can obtain the Higher School Certificate. Students will also have the opportunity to obtain an Australian Tertiary Admission Rank (ATAR) which provides a pathway to university entrance. Student may also choose to study Vocational Educational and Training (VET) courses as part of the Year 11 and 12 pattern of study. These courses have a dual accreditation status, allowing students to incorporate these course into the Higher School Certificate as well as gaining an Australian Quality Framework accreditation.

Students may have the option to enrol with an external provider to undertake specialist courses while enrolled at Emmanuel Anglican College. All cost related to studying course externally are payable by the student.

Ongoing enrolment of the student is dependent upon:

- All Board of Studies, Teaching and Education Standards (BOSTES) and College based learning requirements are fulfilled
- The students engaging positively in all facets of College life
- The students adhering to all conduct and behaviour expectations as outlines in College policies including the Student Behaviour Management System and the College Anti-Bullying policy
- The student acts appropriately when under the care and supervision of their home stay family
- All fees are promptly paid as they fall due

Failure to meet any of these requirements may see the students enrolment suspended or cancelled.

CONDITIONS OF ENROLMENT - INTERNATIONAL STUDENTS

1. That the student will participate fully in the life and program of the College, such as the chapel services, Religious and Values Education (RAVE) program, sports carnivals, excursions, camps and attendance at Presentation Evening.
2. That the Parents will support fully both the student and College in all activities.
3. To ensure my child submits to the College's academic, dress and disciplinary regulations as may be instituted by the Principal and staff of the College.
4. To be aware that my child must demonstrate effort and maintain a proper attitude towards their academic studies during their time at Emmanuel Anglican College.
5. It is a requirement that all yearly tuition fees are paid on enrolment and prior to the commencement of the course. All fees are to be paid in Australian Dollars. Subsequent Yearly tuition fees must be paid in full upon receipt of an account and prior to the date shown unless prior approval is given by the College Principal or Business Manager.
6. To pay for the provision of College approved ESL classes if these are required after school by private tuition.
7. Tuition Fees are not transferable.
8. Emmanuel Anglican College reserves the right to change its fees for the following academic year.
9. A student wishing to enrol in Emmanuel Anglican College must have a current passport.
10. Unless otherwise shown in the application form I/We willingly entrust the Principal of Emmanuel Anglican College to undertake to provide accommodation for, and to be responsible for the support and general welfare of the aforementioned student.
11. All students under the age of 18 years are required to live in Australian Homestay accommodation approved by the College as part of their enrolment conditions. Enrolment will be terminated if students breach this condition.

12. Students 18 years and over will be required to live in Australian Homestay accommodation unless private arrangements are approved by the Principal prior to such arrangements being made. Enrolment may be terminated if students breach this condition.
13. Homestay fees must be paid in advance by a minimum period of 1 semester.
14. Staying in accommodation other than Homestay during holiday periods must be approved by the Principal prior to the event.
15. Students must advise Emmanuel Anglican College of any change in their contact details within 48 hours of the change.
16. Students must ensure the Student Detail Database Check form is completed when received by the College every 6 months.
17. Students on student visas must comply with the conditions of their visas which are to maintain a minimum of 80% attendance for each term and maintain satisfactory progress which will be assessed by maintaining regular and punctual attendance, completing prescribed tasks and homework and abiding by the school's rules and student dress code. Should the student not comply with these conditions their enrolment and visa may be cancelled.
18. Holiday travel must be taken in the official school breaks. This is an important visa requirement & any variation must be approved by the Principal.
19. Emmanuel Anglican College shall not be liable for any loss, damage or injury to persons or property. Students are advised to take out personal insurance to cover themselves against accident or illness.
20. That the College may suspend or terminate enrolment at its discretion for failure to comply with these conditions or any other serious breach of the College's rules and regulations. Subject to complaints and appeals policy.
21. Transferring from other Institutions - Emmanuel Anglican College will only enrol a student who has completed another relevant course (a course provided by a registered provider and listed on the CRICOS) if the College is satisfied that:
 - The student had demonstrated a commitment to studies in that previous course;
 - Attendance was above that required by ESOS legislation;
 - Had paid all fees for that course; and
 - Enrolment into Emmanuel Anglican College will only be considered if the student who has not completed a previous course can produce a letter of release or has DIAC approval that attests to the three matters stated above.

.....
Parents' Signature

.....
Student's Signature

Date

HOMESTAY STUDENT PROFILE

PERSONAL DETAILS:

Family name:	Given name:
Preferred name:	Date of birth: Age:
Nationality:	Gender: Male / Female
Email address:	
Do you have a medical condition? Yes / No If yes, please provide details here	

MY FAMILY DETAILS:

Name	Relationship	Age	Occupation

MY DETAILS:

1. My favourite food is	
2. But I don't like to eat	
3. My interests are	
4. I want to study abroad because	
5. I like pets, especially	
6. I don't like pets, especially	
7. I am allergic to	
8. This is my first time overseas	
9. This is not my first time overseas, I have been to	
10. I would describe my personality as	
11. I am looking forward to	
12. I am anxious about	
13. Please write a note to your host family	
Office use only: Student placed with -	
Name:	
Address:	
Home Phone:	Mobile Number:
Commencing from:	

COMMONWEALTH PRIVACY ACT COLLECTION NOTICE

1. The College may collect personal information, including sensitive information about pupils and parents or guardians before and or during the course of a pupil's enrolment at the College. The primary purpose of collecting this information is to enable the College to provide the appropriate care for your son/daughter whilst at the College.
2. Some of the information we collect is to satisfy the College's legal obligations, particularly to enable the College to discharge its duty of care and fulfil the Government's Data requirements.
3. Certain laws governing or relating to the operation of Colleges require that certain information is collected. These include Public Health and Child Protection laws.
4. Information about a pupil's health is a confidential matter within the terms of the National Privacy Principles under the Privacy Act. We may ask you to provide medical reports about son/daughter from time to time and will treat the information with care and confidentiality.
5. The College from time to time may be required to disclose personal and sensitive information to others. This includes to other schools, government departments, medical practitioners and people providing services to the College, including specialist visiting teachers, sports coaches and volunteers.
6. If we do not obtain the information referred to above, we may not be able to continue the enrolment of your son/daughter.
7. Personal information collected from pupils is regularly disclosed to their parents or guardians. On occasions such as academic and sporting achievements, pupil activities, photographs and other news is published in College newsletters, magazines, displayed on classroom notice boards, College noticeboard and may be included on our web site. **If you do not agree to this you must advise us now.**
8. Parents may seek access to the personal information collected about them and their son/daughter by contacting the College. Pupils may also seek access to the information about themselves. However, there will be occasions where access is denied. Such occasions would include where release would have an unreasonable impact on the privacy of others or where release may result in a breach of the College's duty of care to another pupil.
9. The College engages in fundraising activities. The information received by the College may be used to make an appeal to you.
10. If you provide the College with the personal information of others, such as doctors or emergency contacts, you should inform them that you are disclosing that information to the College. You should also inform them that they can access that information if they wish and that the College does not usually disclose the information to third parties.
11. We may include your contact details in a class list directory. **If you do not agree to this you must advise us now.**

Parent / Guardian Name	Parent Guardian Signature	Date
Student Name	Student Signature	Date