



7 April 2020

Dear Parents and Guardians

Thank you to all our families for your support and for encouraging EAC students to engage in home based learning. This is a challenging time for all as we continue to face the evolving situation regarding COVID-19.

College Council wants to do all it can to keep families connected to our community and are determined not to lose any students because their family is experiencing financial difficulties due to the economic shutdown. There will be a number of initiatives put in place to reduce the financial burden on families and to remove the stress for those families who have experienced job loss, business closure or a significant reduction in income.

Tuition Fee Discount

Tuition fees are payable in 3 instalments due by Week 4 of Terms 1, 2 and 3. A number of families already receive support through scholarships, bursaries or other discounts and College Council would like to extend this to ensure that all families receive at least a 20% discount on tuition fee charged in instalment 2.

Sundries Levy Credit

A Sundries Levy of \$425 per student is charged to cover items of incidental expenditure such as sport, excursions, testing, memberships, competitions, entry fees to external events and transport costs. As these activities were on hold for the last few weeks of Term 1 and at this stage, for Term 2, the College will apply a credit to all students for 30% of the Levy, being \$127.50.

Building Fund Contribution Delayed

A compulsory Building Fund Contribution of \$600 per family is usually charged with Instalment 2 in May each year. This will be delayed until Term 4, 2020.

Revised Statement

The adjustments outlined above will be applied as a credit to your account. A revised statement reflecting the reduced fees and charges will be issued in the first week of Term 2.

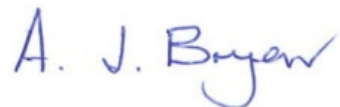
Additional Support for Families Experiencing Hardship

We are aware that some families will require additional support during this challenging time for all. If you have experienced job loss, business closure or a significant reduction in income, then the College would like to help. A financial Assistance (COVID-19) package is available in the form of a reduction, suspension or waiver of fee payments. An [Application for Financial Assistance \(COVID-19\) form](#) is available on the College website or can be accessed by emailing businessmanager@eac.nsw.edu.au. Please complete and submit your form and a member of staff will be in touch.

Again, College Council wants to ensure that all our families remain part of our community and are determined not to lose any students because their family is experiencing financial difficulties due to the economic shutdown. We are aware of our responsibilities to find the right balance between managing the long term viability of the College while supporting families.

If you are experiencing difficulty, please make contact with the College so we can work out the best way to support you during this unprecedented time of challenge.

Yours sincerely

A handwritten signature in blue ink that reads "A. J. Bryen". The signature is written in a cursive style with a large, looped "y" at the end.

John Bryen
Chair of College Council