



**Application for Financial Assistance (COVID-19)
Confidential**

Support for families experiencing hardship

College Council wants to do all it can to keep our families connected to our community and are determined not to lose any students because their family is experiencing financial difficulties due to the economic shutdown resulting from the impacts of COVID-19.

College Council are offering a Financial Assistance package to support those families in need during this challenging time.

Terms and Conditions

The Financial Assistance (COVID-19) package is available to those families that have experienced job loss, business closure or a significant reduction in income as a direct result of COVID-19. The package provides short term financial assistance on 2020 Tuition Fees.

The Financial Assistance package:

- provides assistance in the form of a reduction, suspension or waiver of fee payments;
- applies to those experiencing financial hardship as a direct result of COVID-19;
- will be assessed on a case by case basis.

To be eligible for the Financial Assistance package, you must:

- demonstrate a need for financial assistance;
- be prepared to enter into an arrangement for periodic payment of fees, and
- keep your application and any subsequent offer in the strictest confidence.

Instructions

Please complete this application form as accurately as possible. Provide realistic estimates if you do not know exact amounts. Please ensure you provided documentary evidence to support your application, such as employment termination statement, stand down letter or details of business turnover.

Personal Details

Parent or Guardians Details	Applicant 1	Applicant 2
Name		
Occupation		
Employer's name		
Business name, if self employed		

Application in respect of	Name	Year (in 2020)
Child 1		
Child 2		
Child 3		
Child 4		

Financial Assistance is available to families who are unable to meet their fee commitments due to unforeseen circumstances arising as a result of COVID-19. Please provide a personal statement providing details of the circumstances that have made it difficult for you to meet Tuition fee payments.

Fortnightly Income and Expenses

	Applicant 1	Applicant 2
Income before COVID-19 per fortnight		
Salary or wages		
Business income net of expenses		
Centrelink entitlements		
Child Support		
Other fortnightly income		
Income during COVID-19 per fortnight		
Salary or wages		
Business income net of expenses		
Centrelink entitlements		
Child Support		
Other fortnightly income		
Current Expenses per fortnight		
Rent		
Loan repayments:		
- Mortgage (Home)		
- Mortgage (Rental)		
- Other loans		
Regular family expenditure		
Other expenses per fortnight not listed above (please provide details):		

In applying for Financial Assistance during COVID-19, what level of funds **per fortnight** do you estimate you will be able to put towards the tuition fees for 2020? _____

Please provide any additional comments that may be relevant to your application.

Acknowledgement

I solemnly and sincerely declare that the information contained in this application for Financial Assistance (COVID-19) is true in every particular, to the best of my knowledge and belief. I understand that providing inaccurate information in this application may result in cancellation of any offer of financial assistance, and reimbursement of such monies are payable to Emmanuel Anglican College by me.

I agree to be bound by the decision of Emmanuel Anglican College Council and will keep confidential any dealings between myself/ourselves and the College.

Signed by:

Applicant 1: _____ Applicant 2: _____

Name: _____ Name: _____

Date: _____ Date: _____

Please return your completed form:

By mail to :

Business Manager
Emmanuel Anglican College
62 Horizon Drive
Ballina NSW 2478
Marked "Private & Confidential"

or email to:

businessmanager@eac.nsw.edu.au