

EMMANUEL ANGLICAN COLLEGE 2017 FEES SCHEDULE

FEES AND CHARGES

Enrolment Application Fee:

An enrolment application fee of \$250 per child or \$500 per family is required upon receipt of the enrolment application form. This is a non-refundable administration fee.

Annual Fees:

The fee rates are set each year in November for the following year by the College Council. Parents are notified of the new rates by a letter from the College Chair.

Tuition Fees:

Tuition fees cover most aspects of tuition at the College. Tuition fees are payable in three (3) instalments due by week 4 of Terms 1, 2 and 3, however, there are a number of periodic and other payment options available. Statements will be issued at the start of each term and will include the instalment, and all other fees and charges relevant to you.

Tuition Fees for 2017*

Primary			Secondary		
	Per Year	Installments		Per Year	Installments
Year K	\$2,448	\$816	Year 7	\$5,034	\$1,678
Year 1	\$2,775	\$925	Year 8	\$5,034	\$1,678
Year 2	\$3,099	\$1,033	Year 9	\$5,883	\$1,961
Year 3	\$4,008	\$1,336	Year 10	\$5,883	\$1,961
Year 4	\$4,008	\$1,336	Year 11	\$6,687	\$2,229
Year 5	\$4,008	\$1,336	Year 12	\$6,687	\$2,229
Year 6	\$4,008	\$1,336			

Sibling Discounts:

A concession in tuition fees is applied where two or more members of the immediate family are attending the College. A 12.5% discount applies to tuition fees for the second child and a 20% discount applies to the third child. Any subsequent children attending the College in the same year will receive a discount of 100% of tuition fees.

Sundries Levy:

A sundries levy of \$370 per student is charged to cover items of incidental expenditure such as sport, excursions, testing, presenters, memberships, Year Book, competitions, entry fees to external events and transport costs. The levy does not cover camps and retreats. Sundries will be charged with instalment 1.

Building Fund Contribution:

A compulsory Building Fund Contribution of \$400 per family per year is charged to contribute to the cost of capital works. It is not tax deductible and is charged with instalment 2.

* The College reserves the right to alter fees as necessary.

Subject Levies:

The following subject levies are charged for Secondary students to cover required course consumables and are charged with instalment 1.

Subject	Years	Levy
Japanese Workbook	9	\$50
Japanese Workbook (if not already held)	10	\$50
IST	9 to 10	\$35
Photography & Digital Media	9 to 10	\$35
PASS	9 to 10	\$100
Design & Technology	9 to 12	\$35
Food Technology	9 to 12	\$35
Textiles Technology	9 to 12	\$35
Visual Arts	9 to 12	\$35
Careers Testing	10	\$170
Biology	11 to 12	\$35
Chemistry	11 to 12	\$35
Hospitality	11 to 12	\$280
Hospitality Knife Kit (if not already held)	11 to 12	\$88

Camps and Retreats:

Camps and retreats are a compulsory component of learning and pastoral care at the College. The camps and retreats promote Christian reflection, living skills, independence and outdoor education. The cost of camps is billed separately as costs vary according to duration and destination from year to year. Payment is required prior to departure.

The following is an example of the camps and retreats that are routinely scheduled each year.

Year/Stage	Camp/Retreat	Estimated Cost
Year 4	3 Day Camp	\$230
Year 6	5 Day Trip	\$600
Year 7	3 Day Camp	\$340
Year 8 - 12	Various Annual Retreats	\$180 to \$420

Concert Band Program:

The College's extensive Concert Band Program has developed to become a significant contributor to College life. Studies have found a strong link between music instruction and academic achievement. Students can participate in the Concert Band Program from Year 3 and have the opportunity to participate in the Tuition Program which includes weekly small group tutorials. Band fees are billed separately each term. The Band Tuition fees include the Concert Band Fee and Instrument Rental, if required.

Year/Stage	Band Program	Cost Per Term
Years 5 - 12	Concert Band Fee (own instrument)	\$50
Years 3 - 12	Instrument Rental	\$85
Year 3	Development Concert Band Tuition	\$200
Year 4	Progress Concert Band Tuition	\$200
Years 5 - 6	Primary Concert Band Tuition	\$200
Years 7 - 12	Secondary Concert Band Tuition	\$200

Note: Private Music Tuition provided by the instrumental music tutors is charged separately.

Compulsory Stationery

Stationery	Years	Cost (inc GST)
EAC Primary Planner	3 to 6	\$11.00
EAC Secondary Planner	7 to 10	\$15.50
EAC Senior Years Planner	11 to 12	\$16.50
iPad App Pack	5	\$50.00
iPad App Pack	6	\$30.00
Mathletics Subscription	K to 8	\$31.35
Literacy Planet Subscription	3 to 8	\$18.50
Reading Eggs Subscription	K to 2	\$24.55
Japanese Workbook	8	\$50.00
Music Workbook	7	\$13.50

PAYMENT OPTIONS

Advance Payment Discount:

A 3% discount on tuition fees will be applied to parent accounts when the full year's fees including sundries and levies are paid by 6 March 2017. This discount will only apply where all fees from the previous year have been paid in full.

Periodical Payment by Direct Credit (PDC) or Credit Card (PCC):

This payment method is by direct credit or credit card whereby amounts are deducted directly from your nominated bank account or charged to your nominated credit card. We offer periodical payments weekly, fortnightly or monthly so payments can be made in smaller more manageable amounts throughout the year to achieve payment in full by the end of the College year. Forms are available at parent reception or can be emailed upon request.

Other payment options:

Payment can be made in person at the College by cash, cheque, EFTPos or credit card (VISA or Mastercard – **AMEX not accepted**).

Phone – by credit card

Mail - by cheque

OTHER FINANCIAL TERMS AND CONDITIONS

Late Payment Fees:

A \$55 Late Payment Administration Fee will be charged if fees remain unpaid as at the due date each term. It is important that inability to pay accounts be discussed with the Business Manager prior to any default to obviate the necessity for legal action.

Means Tested Fees Concession:

Parents who, because of low income or temporary financial hardship, consider that they cannot meet full payment of fees, can submit an application for a Means Tested Fees Concession (Bursary). Each application will be dealt with discreetly and in the strictest confidence. Application forms are available from the Business Manager. Bursary holders are required to enter into a PDC or PCC arrangement for the payment of fees.

Concessions, Discounts and Scholarships:

Any concession, scholarship, bursary or reduction in fees will be forfeited and will become immediately due and payable where fees are not paid in full by the due date.

Fee Payment Extension:

The College may grant an extension of time for payment in exceptional circumstances outside of the parent's control. A request for such an extension of time for payment shall be made in writing to the Business Manager *prior* to the due date.

Late Withdrawal Fee:

Should a student be withdrawn from the College, or if an enrolment is cancelled by the parents, it is a requirement to give the Principal one term's notice *in writing*, before the withdrawal or cancellation date. If withdrawal is to be effective at the end of the College year, written notice must be given by the end of third term. Parents who do not give such a period of notice will be liable to pay the College an amount equal to one term's fees in lieu of such notice.

Collection Policy:

As non-payment of fees impacts the delivery of education to all students, the College is obliged to pursue recovery action for the equity of all students. The College has a staged process to collect outstanding accounts. While every attempt will be made to come to a suitable payment plan, ongoing arrears will lead to formal recovery proceedings. The cost incurred by the College for formal debt recovery proceedings will be added to the account. The College further reserves the right to reverse fee rebates, concessions, scholarships and bursaries as well as withdraw the enrolment of students should the account remain unpaid.

